

Checklist for DIN Application & Director Appointment

Documents & details checklist

Please arrange the following documents and details for DIN application and appointment of director.

- 1 DIN, if available
- 2 Passport size photo of director
- 3 **Signed copy** of Aadhar & PAN card
- 4 Mobile Number & Email Id
- 5 Educational Qualification
- 6 DSC of director
- 7 **Latest signed copy** of Proof of Residence (any of the following):
 - i. Passport
 - ii. Election (Voter Identity) Card
 - iii. Ration Card
 - iv. Driving License
 - v. Electricity Bill
 - vi. Telephone Bill

Should be in the name of applicant only.
- 8 Category of director for appointment (Promoter or Professional director)